



Birkdale Primary School – Mobile Phone Use Policy

Thank you for taking time to read the following information:

- Staff and visitors are not permitted to make/receive calls or text messages during work time/contact time with or around children (excluding break times)
- Staff and visitors should ensure that mobile phones are turned off or in silent mode at all times while on school premises
- Staff and visitor Mobile phones should be kept in a locker/bag and not be left on display
- Calls made by contractors in the school are only acceptable when children are NOT present
- Mobile phones should not be used in a space where children are present (e.g. in a classroom or playground)
- Only through express permission from the Headteacher, Deputy Headteacher or Assistant Headteacher as a result of a written and extenuating request are children allowed to have a mobile phone in school
- Staff may use the photo element of the school Twitter account (using a mobile phone) on the day of alerting a senior leader of the school of the activity and intent.