



Birkdale Primary School - Mobile Phone Use Policy

Thank you for taking time to read the following information:

- Staff and visitors are not permitted to make/receive calls or text messages during work time/contact time with or around children (excluding break times)
- Staff and visitors should ensure that mobile phones are turned off/in silent mode or out of sight at all times whilst on school premises
- Calls made by contractors in the school are only acceptable when children are NOT present
- Mobile phones should not be used in a space where children are present (e.g. in a classroom or playground)
- Only through permission Senior Leaders or the School Office staff are children allowed to have a mobile phone in school which must be locked away for the duration of the school day
- Staff may use the photo element of the school Social Media accounts (using a mobile phone) on the day of alerting a Senior Leader of the school of the activity and intent
- Devices used for medical purposes such as tracking and diabetes are exempt
- Staff new to the school will be informed of the above information
- Parents are regularly informed that events may be photographed or filmed on mobile phones with the understanding that all content is for sharing with close family and friends only
- School seeks social media and photography permissions on enrolment to the school